



JOHN [REDACTED]

[REDACTED]
HIPAA-trained Medical Biller

Contact



[REDACTED]



[REDACTED]



[REDACTED]

Education

Premier Medical Billing Academy
Fundamentals of Medical Billing and
HIPAA Privacy Training
December 2023

St. Scholastica's College
Bachelor of Science in Nursing
2006 - 2010

Skills

- Accounts Receivable (AR)
- Claim Submission
- Charge Entry
- Payment Posting
- Claim Denials and Rejections
- Analyzing EOBs
- Insurance Verification

Medical Biller Tools

- Dr Chrono
- Office Ally
- Prompt
- Kareo

About Me

I'm a HIPAA-trained medical biller and I help medical providers and organizations reduce accounts receivable (AR) claims, enhance claim submission accuracy, accelerate the revenue collection process by minimizing claim denials, and improve communication with payers.

Experience

Medical Biller

Healthcare Coding Integrity (HCI) 2020 – 2023

- Ensured patient's medical information was accurate and up-to-date.
- Managed accounts receivables and kept up-to-date records.
- Verified insurance eligibility for patients and ensured timely payment.
- Coordinated with insurance companies for claim submission and follow-up.
- Analyzed Accounts Receivable reports to follow up on unpaid claims.
- Submitted any required documentation to insurance companies as requested.
- Reviewed denials on an explanation of benefits (EOB) statement and worked on issues until resolved.
- Corrected any errors and resubmitted all unprocessed or returned claims to insurance companies.
- Reconciled payments and posted them to patients' accounts.
- Reviewed remits and correspondence and escalated any identified issues to the appropriate areas for review and response to expedite claim resolution.
- Maintain compliance with HIPAA regulations.

Occupational Safety and Health Advisor

Presidium Controls & Industrial
Technologies Corporation 2014 – 2020

- Complied with the local OSH regulatory requirements.
- Minimized incident rates in a work year.
- Mentored and coached organizations in promoting a health and safety culture.
- Helped the organization acquire more projects by having an outstanding health and safety record.
- Conduct regular safety audits and inspections to identify potential hazards and ensure adherence to safety standards.
- Organize and conduct safety training programs for employees, emphasizing DOLE-prescribed safety protocols and procedures.
- Prepare comprehensive reports on accidents, near misses, and other safety incidents, as required by DOLE.
- Develop and maintain emergency response plans, ensuring employees are adequately trained to respond to emergencies effectively