

JOHN [REDACTED]

TO OBTAIN A POSITION WHERE I COULD EFFECTIVELY APPLY MY SKILLS AND KNOWLEDGE AND TO GIVE AN OPPORTUNITY TO WORK PRODUCTIVELY.



Work History

2022-02-Current

Technical Assistant

[REDACTED]

- Act as front liner in resolving technical concerns of unit owners regarding structural, electrical, plumbing, and mechanical related issues.
- Review and approve unit improvement plan of unit owners.
- Evaluate and monitor all contractors that work in the property.
- Implement policies of the property related to technical concerns.
- Ensures that all parts of the building comply with the existing building design and standards and local code requirements.
- Assists the Building Engineer in the preparation of building material purchases, monitoring of on-going building projects and capital expenditures.

PERSONAL INFO:

E-mail Address:

[REDACTED]

Phone:

[REDACTED]

Address:

[REDACTED]

BIRTHDATE:

[REDACTED]

BIRTHPLACE:

[REDACTED]

CIVIL STATUS:

SINGLE

SKILLS:

- Problem-Solving
- Documentation and Control
- Time Management
- Good Communication Skills
- Highly Organized and Efficient
- Ability to work independently or as a part of team
- Computer Skills

SEMINAR AND TRAININGS:

- EDQ LECTURE SERIES
- BASIC AUTOCAD
- MATH AND PHYSICS TRAINING

EXTRA CURRICULAR ACTIVITIES:

- MEMBER OF [REDACTED]
- MEMBER OF MATH AND PHYSICS CLUB

EDUCATION:

Tertiary Education

[REDACTED]

[REDACTED]

[REDACTED]

BACHELOR OF SCIENCE IN CIVIL ENGINEERING

[REDACTED]

2013- 2019

Secondary Education

[REDACTED]

[REDACTED]

2009-2013

Primary Education

[REDACTED]

[REDACTED]

2003-2009

CHARACTER REFERENCE:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]