



# KATHERINE

**Objective:** To work independently that would be able to utilize the master of my education and skills and at the same time, acquaint myself with new techniques and information that would aid my growth and allow me to contribute to the organization.

## WORK EXPERIENCE

2022-2023

- Process loans and money matters.
- 6 Months trainee as an Administrative Assistant
- Interact with different types of client.

2023-2024

- A call center agent who interacts with different kind of people.
- Sales representative.
- Work in graveyard shift.

## CONTACT



## EXPERTISE

- Management Skills
- Creativity
- Communication
- Negotiation

## LANGUAGE

- English

## EDUCATION

2015-2022

Bachelor of Science in Business Administration major in Entrepreneurial Marketing

## SKILLS SUMMARY

Strong interpersonal skills

Solid Communication

Can work under pressure

