

# GLORIE



## Profile

Detail-oriented Financial Analyst with over 5 years of experience in financial planning, analysis, invoicing, pricing accounts receivable management and reporting for respective Australia clients. Proven track record in conducting thorough financial modeling, forecasting, and variance analysis to support strategic decision-making.

## EXPERIENCE

### FINANCIAL MANAGEMENT ANALYST

June 2023-Present

- Work closely with stakeholders to implement cost controls, cost charging and approval work flows
- Assist in development of project's annual, monthly forecast through financial modelling.
- Analyze actuals results vs. forecast variances and provide insights to stakeholders.
- Evaluating financial analysis and working directly to delivery leads to maintaining target margin .
- Review opportunity pricing aligned to contract requirements.
- Chasing client open receivables to ensure payment are collected on time
- Making sure scheduled billings and billable expenses are raised to client.
- Prepare adhoc financial reports and presentations for stakeholders.
- Manages checkpoint calls to stakeholders for financial updates.

### PROJECT CONTROL SERVICES ASSOCIATE- CPMO

June 2019 -May 2023

- Manages end to end financial tracking and reporting.
- Assists pricing requests, identify possible triggers to meet target margins for sales opportunities.
- Tracking and monitoring account's receivables.
- Ensuring all billable fees and expenses are invoiced to the client.
- Assist Commercial Calls to improve and maintain project financials.

### FRONTDESK STAFF

April 2015 - May 2019

- Provides administrative support and customer service to clients.
- Assists walk-in clients, answers phone inquiries, and helps customer with their questions and concerns.
- Provides good customer service and builds relationships



## EDUCATION

### SECONDARY SCHOOL

2007 - 2011

### BACHELOR OF SCIENCE IN HOSPITALITY MANAGEMENT

2011- 2015

## SKILLS HIGHLIGHTS

- Pro-active and attention to detail
- Financial modeling
- Accounts Receivable Management
- Budgeting
- Financial Analysis and Reporting
- Customer Service
- Project Management Tools
- Communication Skills
- Excel Proficiency

## REFERENCE